



**INSTRUCTIONS:**

# GENERAL PLAN AMENDMENT INITIATION REQUEST FORM

By law, only the City may initiate an Amendment to the General Plan. Therefore you must request that the City initiate a Plan Amendment by completing the following:

I hereby request that the Director of Planning initiate a General Plan Amendment

From: \_\_\_\_\_

To: \_\_\_\_\_

on property located at: \_\_\_\_\_

within the: \_\_\_\_\_ District/Community Plan.

By my signature below, I request the aforementioned General Plan Amendment and affirm my understanding that to ensure a comprehensive review of the request and to avoid the introduction of any "spot" planned land use, staff may recommend initiating additional properties ("added areas") within the immediate area for a similar General Plan Amendment and that, if so, updated application materials, including but not limited to, the radius maps and an expanded notification list, will be required.

\_\_\_\_\_  
(Signature) -Owner -Representative

\_\_\_\_\_  
Date

***Section Below For Staff Use Only***

CASE NUMBER: \_\_\_\_\_

**Pursuant to the Los Angeles City Charter and the Municipal code, I hereby:**

Approve the initiation of the plan amendment(s) as requested by the Owner/Representative

Also initiate additional properties ("added areas") as recommended by staff within the immediate area for a similar change of the plan:

From: \_\_\_\_\_

To: \_\_\_\_\_

on the property(ies) located at: \_\_\_\_\_

\_\_\_\_\_

VINCENT P. BERTONI, AICP  
Director of Planning

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date