



ADMINISTRATIVE SIGN OFF:

CUGU OVERLAY DISTRICT APPLICATION AND CHECKLIST
Subject Uses Adjacent to Publicly Habitable Spaces

Related Zone Code Sections: Ordinance 184246 established the Clean Up Green Up (CUGU) Overlay District; Refer to Section 13.18 of the Los Angeles Municipal Code for detailed instructions

Note: Administrative Clearance fee shall be paid prior to receiving the clearance.

Sec. 13.18 F.2- Development Regulations of Subject Uses Adjacent to Publicly Habitable Spaces

Drawing Sheet

Administrative Use Only

1. Site Planning.

a. For all Project Types, indicate the drawing sheet that illustrates the location of all trash receptacles within a gated, covered enclosure at least six feet in height.

checkbox

b. For New and Major Improvement Project Types where a fence is proposed, indicate the drawing sheet that illustrates the fence material used at the property perimeter.

checkbox

2. Lighting. For all Project Types that include exterior lighting, indicate the drawing sheet(s) that illustrate the location and lighting specifications of all outdoor lighting systems so that lighting is directed away or shielded from residential uses in accordance with the non-residential Light Pollution Reduction standards in the Green Building Code of the LAMC.

checkbox

3. Signage. For all Project Types with commercial vehicles (see CUGU application packet for definition), indicate the drawing sheet that illustrates the location of posted "No Idling" signage compliant with California Code of Regulations Title 13 Chapter 10 Section 2480 and 2485. Signage should be located onsite at the back of the curb and adjacent to the entrance of at least one driveway where truck loading, staging or parking occurs.

checkbox

4. Enclosure. For all Project Types, indicate the drawing sheet that illustrates the completely enclosed and mechanically ventilated improved portions of the project that include a use, material, or equipment that generates dust, smoke, gas, fumes, and cinder or refuse matter. Stacks, vents, and flares are exempt from this enclosure requirement. If natural ventilation is required by another regulatory agency, provide affidavit on agency letterhead to that effect.

checkbox

5. Fencing. For all Project Types in a C2, C4, CM, MR1, M1, MR2, M2, and M3 that are Abutting a Publicly Habitable Space, indicate the drawing sheet that illustrates the six-foot high, solid, concrete or masonry wall with a nominal thickness of six inches at the entire length of the property line that abuts a Publicly Habitable Space.

checkbox

	<u>Drawing Sheet</u>	<u>Administrative Use Only</u>
<p>6. Distancing Requirement. For New and Change of Use Project Types, ensure that no automobile dismantling yard, exhaust test station, car wash, auto repair, used auto retailer, assembly of auto parts and accessories, tire shop, tire repair, and wholesale auto parts and accessory facility is within a 500 foot radii of a residential zone. Measurements shall be taken from the nearest residential zone.</p>	_____	<input type="checkbox"/>
<p>7. Building Height. For New Project Types, indicate the drawing sheet (in section view) that illustrates the building height of any new structure within an encroachment plane sloping upward and inward at a 45 degree angle commencing 20 feet above the existing grade at the inside line of the side yard setback when Abutting a Publicly Habitable Space.</p>	_____	<input type="checkbox"/>
<p>8. Building Height. For Addition Project Types, indicate the drawing sheet the illustrates the building height of any addition to an existing building or structure within an encroachment plane sloping upward and inward at a 45 degree angle, commencing above the existing roof at the inside of the side yard setback when Abutting a Publicly Habitable Space.</p>	_____	<input type="checkbox"/>
<p>9. Yard Setbacks. For New and Addition Project Types Abutting a Publicly Habitable Space, indicate the drawing sheet that illustrates the setbacks stated in 13.18 F.2 (h) Table 2 Manufacturing Zone Setbacks. This regulation is not eligible for an Adjustment pursuant to Section 13.18 F.3(c) of this Code.</p>	_____	<input type="checkbox"/>
<p>10. Landscaping. For all Project Types.</p> <p>a. Setbacks. Indicate the drawing sheet that illustrates that all required side and back yard setbacks in MR1, M1, MR2, M2, and M3 are landscaped to form a buffer.</p> <p>b. Planting. Indicate the drawing sheet that illustrates the landscape practitioner’s selection of trees or hedges that will grow to be between six to eight feet high, are low in water use, low in biogenic emissions, high in carbon and particulate matter filtration qualities, and retains foliage for most months of the year. One tree shall be planted and maintained every 10 linear feet within the setback.</p> <p>c. Irrigation. Indicate the drawing sheet that illustrates the applicants design and installation of an irrigation system pursuant to Guidelines BB- Irrigation Specification of Section 12.41 B.2 of the LAMC.</p>	_____ _____ _____	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>11. Surface Parking Lot Design. For all Project Types.</p> <p>a. Layout. Indicate the drawing sheet that illustrates any new on-site parking and loading areas located at the rear or side of the building.</p>	_____	<input type="checkbox"/>

**Drawing
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- b. Screening.** Indicate the drawing sheet that illustrates the landscape or hardscape screening for all existing or new parking lots with five or more space which abut a public right-of-way.
 - i.** For landscape screens, a combination of trees and shrubs shall be illustrated with at least one tree planted every 15 linear feet and shrubs planted between each tree.
 - ii.** For hardscape screens, a wall, barrier, or fence of uniform appearance that is opaque or perforated shall be illustrated. The screen shall be no less than three feet six inches in height and chain link, barbed wire, and concertina wire fences are prohibited.

- c. Tree Planting.** Indicate the drawing sheet that illustrates one tree planting for every four new parking spaces within the surface parking lot. Any fraction of a tree over one-half shall require a whole tree. Parking spaces covered by solar carports as shade structures shall be exempt from the calculation.
 - i.** Surface lots shall be graded to allow for ground water recharge into a minimum 3 foot by 3 foot unpaved planting area. Unpaved area shall be concave in design to receive runoff per Bureau of Engineering specifications.

12. Driveway. For all Project Types.

- a.** Indicate the drawing sheet that illustrates any new driveway width in compliance with Section 12.21 A.5 (f) of the LAMC, unless otherwise required by the Department of Transportation or Fire Department.

- b.** For parcels less than 100 feet in width, indicate the drawing sheet that identifies the property's total street frontage (in feet) and illustrates the total sum of all new and existing driveway widths (in feet) to be no more than 30% of the total street frontage. No new driveways shall be added if existing conditions exceed 30%.

- c.** For parcels equal to or greater than 100 feet in width, indicate the drawing sheet that identifies the property's total street frontage (in feet) and illustrates the total sum of all new and existing driveway widths (in feet) to be no more than 20% of the total street frontage. No new driveways shall be added if existing conditions exceed 30%.

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13. Noise. For all Project Types that include a use or activity that generates noise, indicate the drawing sheet that illustrate the performance-based mitigation measures stated in an acoustic evaluation report issued and signed by a licensed noise consultant. The report shall identify options for noise mitigation to comply with the presumed ambient noise levels, by zone, in Table II of Section 111.03 of the LAMC. If the existing ambient noise exceeds the Table II levels, the existing ambient level shall become the new allowable baseline and no increase in noise level shall be allowed.

14. Storage of Merchandise and Materials. For all Project Types with open air storage.

a. Indicate the drawing sheet that illustrates a storage area enclosed by a solid, non-combustible wall with self-closing gates used to confine all merchandise and materials, except for construction equipment.

i. All outdoor storage shall comply with the height restrictions for materials and equipment per Section 12.19 A.4 (b) (3) of the LAMC.

b. For those materials which release dust or particulate matter when exposed to wind, indicate the drawing sheet that illustrates a covered or completely enclosed storage area.

c. Indicate the drawing sheet that illustrates the material of the fence lining the perimeter of the property. Chain linked, barbed wire, and concertina wire fences are prohibited.

ADMINISTRATIVE CLEARANCE FEE – RECEIPT NUMBER: _____

Applicant's Signature

Today's Date

Applicant's Name Printed