



# Los Angeles City Planning Department

## Office of Historic Resources

### PUBLIC NOTICE

#### MELROSE HILL HISTORIC PRESERVATION OVERLAY ZONE (HPOZ) BOARD MEETING

##### Board Members

Courtney Hukel Tossounian – Chair/Board Architect ☐Pres. ☐Abs.

Edward Hunt - Member at Large ☒Pres. ☐Abs.

Barbara Palmer – Secretary ☐Pres. ☐Abs.

Susie Landau Finch – Member ☐Pres. ☐Abs.

Brian Brady - Member ☐Pres. ☐Abs.

##### Meeting Information

**Date:** Monday, July 3, 2017

**Time:** 6:30 PM

**Place:** Lemon Grove Recreation Center

4959 Lemon Grove Avenue

Los Angeles, CA 90029

### AGENDA

1. **Call to Order**

Roll Call

2. **Introduction**

Purposes of the HPOZ, roles of the Board and City Staff, and Meeting Procedure

3. **Approval of Minutes**

4. **Staff/Board Communication**

Minutes

5. **Public Comment**

Public comment of non-agenda items for a maximum of 10 minutes

6. **Conforming Work**

**A. Contributing Elements**

**836 N Melrose Hill** – Window screens and paint scheme

*Applicant: Shelly Marshall*

☐ Approved, ☐ Denied, ☐ Continued \_\_\_\_\_, ☐ No Action,

☐ Delegate to Planning

☐ Ayes, ☐ Nays

**4936 W Melrose Hill** – Replacement and removal of rear windows and doors, an approximate 85 square-foot new rear deck

*Applicant: Jenelle Porter*

☐ Approved, ☐ Denied, ☐ Continued \_\_\_\_\_, ☐ No Action,

☐ Delegate to Planning

☐ Ayes, ☐ Nays

**4941 W Melrose Hill** – Code Enforcement: Retroactive demolition of rear addition and construction of a new 48 square-foot rear addition; maintenance and repair to existing detached garage; restore front entrance with a new door; repair doors on front porch; remove brick on front porch floor to expose original concrete; installation of a new side

yard fence and gate; new paint; remove, repair, replace windows; maintenance and repair to eaves and rafter tails; repair and replace siding

*Applicant: Alison Brotherton and Jose Riegos*

☐ Approved, ☐ Denied, ☐ Continued \_\_\_\_\_, ☐ No Action,

☐ Delegate to Planning

☐ Ayes, ☐ Nays

**B. Non-Contributing Elements**

**None**

**7. Public Hearing Notice For the Following Items\***

**A. Certificates of Appropriateness**

**None**

**B. Certificates of Compatibility**

**None**

**8. Consultations**

**None**

**9. Other Board Business**

**None**

**10. Miscellaneous**

The next Scheduled Meeting is **Monday, July 17, 2017**. Cancellation may occur due to the lack of agenda items to review.

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\*Under provisions in Section 12.20.3 I (Notice and Public Hearing) of the Municipal Code, the owners and occupants of all properties abutting, across the street or alley from, or having a common corner with the subject property shall receive notice of the application for Certificate of Appropriateness at least ten (10) days prior to the date of the HPOZ Board meeting. Further, the applicant shall post the site in a conspicuous place ten (10) days prior to the date of the HPOZ Board meeting.

Under provisions of the Brown Act (Gov. Code Sec. 54959-54960), the HPOZ Board is a "legislative body" and must: 1. Conduct all quorum meetings in public; and (2.) Seventy-two (72) hours before public meetings, post all agenda or issues considered for discussion. (The public notices are posted at the Department of City Planning and at the Main Lobby of City Hall East as well as on the Internet at <http://cityplanning.lacity.org> )

If you challenge these agenda items in court, you may be limited to raising only those issues you or someone else raised at the public hearing agendized here, or in written correspondence on the matters delivered to this agency at or prior to the public hearing.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate. The meeting facility and its parking are wheelchair accessible. Sign language interpreters, assistive listening devices, language translators, or other auxiliary aids and/or other services may be provided upon request. To ensure availability of services, please make your request not later than three working days (72 hours) prior to the meeting by calling the staff person referenced in this notice.

Materials submitted for any above-referenced cases are available for public review at the Department of City Planning, for more information contact the planner below.

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## Contact Information:

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Housing Department  
Multi-family Dwellings  
866-557-7368

Council District 13  
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