



## Zoning Administrators Determination (ZAD): **AMATEUR RADIO ANTENNAS**

**AUTHORIZING CODE SECTION:** Section 12.24 X.3 of the Los Angeles Municipal Code (LAMC) authorizes applications for amateur radio transmission and receiving antennas on lots in A and R zones which exceed the maximum height permitted by Section 12.21.1.

**PUBLIC HEARING AND NOTICE:** Notification of a public hearing for the above process includes owners of all properties abutting the subject site as well as on-site posting of the notice. Refer to the *Mailing Procedures* (form [CP-2074](#)) and *On-Site Posting* ([CP-7762](#)) handouts for further instructions.

**SPECIALIZED REQUIREMENTS:** When filing for the above application, the following items are required in addition to those specified in the *Master Filing Instructions* ([CP-7810](#)).

1. **Elevations:** Elevations are required and must indicate the location and height of the proposed antenna(s) and the measures designed to minimize any adverse visual impacts from the antenna. Such measures may include the construction of a retractable antenna, screening, painting, or increased setbacks from property lines.
2. **Plot Plan:** The boundary of the plot plan must include all contiguously owned parcels (if the project is located only on a portion of the plot plan label those portions of the site that are “not a part” of the project). The plot plan must also show the use and distance from structures, within 50 feet of the subject parcel, on adjacent properties (whether under the same ownership or not).
3. **California Environmental Quality Act (CEQA):** All projects require environmental review pursuant to CEQA. A Categorical Exemption (Class 3, Category 6) from CEQA is available if the antenna is retractable to a height allowed under Zone Code Section 12.21.1. If the antenna is not retractable to an allowed height and/or the project requires multiple approvals, a more thorough analysis of potential environmental impacts will be required.
4. **Duplicate Case Files:** In addition to the duplicate case files otherwise specified in the Master Land Use Application Instructions, provide an additional copy of the application and all exhibits for submission to the Los Angeles Fire Department.

**FINDINGS FOR APPROVAL:** In order to approve an application, the decision maker must decide if the facts presented in the record are such to support the findings (i.e. criteria for approval) established in the LAMC. On a separate page copy each finding stated below, and provide a detailed justification/explanation of how the proposed project conforms to the required finding.

1. Describe how the proposed project will enhance the built environment in the surrounding neighborhood or how it will perform a function or provide a service that is essential or beneficial to the community, city, or region; and
2. Explain why the project’s location, size, height, operations and other significant features (provide specifics) will be compatible with and will not adversely affect or further degrade adjacent properties, the surrounding neighborhood or the public health, welfare and safety; and
3. Explain why the project substantially conforms with the purpose, intent/objectives and provisions of the General Plan, the applicable community plan and any applicable specific plan (Plans can be viewed at <http://planning.lacity.org>); also
4. In making a determination the Zoning Administrator may give special consideration to an application involving public service uses, such as participation in a radio amateur emergency network. If such a use is involved describe the use(s) and provide any applicable information or documentation.