

# JOB OPENING

## DATA ANALYST I

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Los Angeles City Planning is looking to hire a Data Analyst I to assist with preparing, analyzing, interpreting, and reporting quantitative information through the application of data analytics tools, statistical methods, and computerized models.

### JOB DESCRIPTION

The responsibilities of this position include, but are not limited to the following:

#### Research and Analysis

- Handles data collection and preparation; programming and visualization; and application of statistical or mathematical techniques.
- Obtains, cleans, organizes, and manages data
- Improves data processing by assessing, streamlining, or automating existing data management systems
- Builds data pipelines and automates data flow through programming

#### Reporting and Data Sharing

- Uses mapping technologies to represent data spatially
- Prepares reports, dashboards, or other information products

#### Qualifications

- Knowledgeable in programming languages including R, SQL and/or Python

### HOW TO APPLY

Interested candidates should submit a completed Application for Employment in addition to their cover letter and resume to [per.planning@lacity.org](mailto:per.planning@lacity.org) with "DATA ANALYST I" in the subject line. The deadline to apply is 4:59 PM on Friday, March 20, 2020.

To access the Application for Employment, visit <https://per.lacity.org/application.pdf>.



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