

CITY OF LOS ANGELES CULTURAL HERITAGE COMMISSION HISTORIC-CULTURAL MONUMENT BRONZE PLAQUE PROGRAM

The City of Los Angeles values its historic heritage. The Cultural Heritage Commission has been charged with the designation of Historic-Cultural Monuments since its inception in 1962. Owners of designated Monuments are encouraged to identify, celebrate and recognize their historic properties by placing a bronze plaque on their property, identifying key information concerning the resource. In recent years, the City has not had the budget to purchase plaques, but encourages property owners to do so as a sign of pride in owning one of the most significant historic resources in the City. In this way, the public also benefits through a greater awareness of the historic resources in their community.

This guide explains the process for obtaining a bronze plaque and the Commission's requirements for the display and maintenance of the plaques. If there are any additional questions, please contact Lambert Giessinger at the Office of Historic Resources at (213) 978-1183.

Historic-Cultural Monument Plaques display a dimensionally modeled official City seal, reference to the Cultural Heritage Commission and City of Los Angeles and the following historical information:

- Name of the Monument**
- Architectural Style (if applicable)**
- Architect**
- Builder (as known and may be significant)**
- Year of Construction**
- Year of Declaration as a Monument**

In some instances, a Monument may not warrant the listing of the builder if it is unknown; or the architectural style if the resource is a landscape feature (e.g. tree, rock, etc.). There may also be multiple architects associated with a resource and it may be more appropriate to list the firm name of the architect and not specific individuals associated with the project. Many of these types of plaque requests are handled on a case-by-case basis.



Historic-Cultural Monument Plaque

The Cultural Heritage Commission approves the design of all plaques and their installation location. Plaques shall be mounted by the owner of the property at eye level, and placed at the exterior of the main structure entrance. If a Monument is other than a structure, the plaque shall be mounted on a concrete base which may be from 24 to 48 inches high. Plaques shall be mounted within 30 days of receipt. They shall not be removed except as required for building maintenance and then shall be immediately returned when repair work is completed. The Monument owner shall maintain the plaque as required to prevent deterioration and to be protected from vandalism or theft. If title to the Monument is transferred, the plaque shall remain in place.

Plaque Specifications:

The plaques are manufactured by Southern California Bronze Company www.socalbronze.com. They are made of cast bronze measuring 7 inches by 10 inches by 3/8 inches thick, and weigh approximately 6 pounds. They are cast in solid bronze metal; painted and finished with a durable, protective lacquer. The plaques are supplied with solid brass mounting bolts that hand thread into the backside of the plaque for concealed installation. They are designed to be vandal resistant and require minimal maintenance. The cost is \$443.00 plus shipping. The manufacturer has an installation service for an additional charge.

PROCESS

Request Initiation

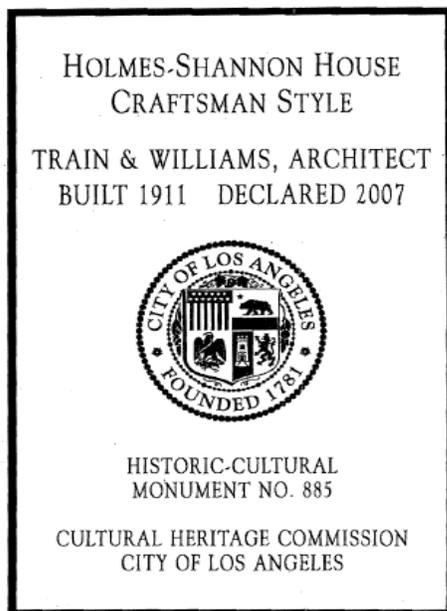
To initiate a request for a bronze plaque, contact the Historic-Cultural Monument Plaque Coordinator Lambert Giessinger via e-mail at Lambert.Giessinger@lacity.org stating the name of the Monument and the Monument number, if known. The request can then be forwarded with the appropriate information to the manufacturer and a copy sent to the requester. The requester pays a deposit to the manufacturer in order for the manufacturer to generate artwork for the proposed plaque.

Artwork Review

The artwork is sent to the City for review and approval by the Cultural Heritage Commission. The applicant shall also e-mail to the plaque coordinator a digital photograph indicating the desired installation location of the plaque. The location shall be approved by the Commission and/or the Office of Historic Resources to ensure visibility by the public and compatibility with the Monument.



Example of plaque location mock-up



Sample Artwork

Final Order

Once the artwork is approved by the Commission, the approval is sent to the manufacturer and they will send a copy of the approved artwork to the applicant/owner for reference. The plaque may then be manufactured. The plaque is mailed to the owner and installed by the owner or installer. The owner is encouraged to send a photograph of the installed plaque to the City for reference in the Historic-Cultural Monument file for the property.

Note: there is no obligation to open the property for public tours if a plaque is posted.

Thank you for your interest in this important program to celebrate Los Angeles history!