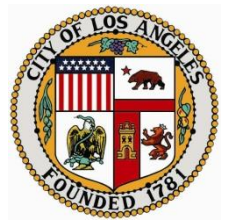




LOS ANGELES CITY PLANNING DEPARTMENT

PROJECT PLANNING DIVISION

City Hall - 200 N. Spring Street, Room 621 - Los Angeles, CA 90012



Cypress Park & Glassell Park CDO

Single Family Home Checklist

Projects that **do not** involve a "Yes" answer to any of the following may be found in substantial conformance with the provisions of the Cypress Park & Glassell Park Design Guidelines and Development Standards and may be issued a Building Permit Clearance Sign-off. Projects that **do** involve a "yes" answer to any of the following questions must submit a formal application to the Department of City Planning for Community Design Overlay Plan Approval subject to the provisions of LAMC 13.08.



Property Address: _____ Applicant: _____

Planning Case No: _____ Building Permit No: _____ - _____ - _____

Existing Conditions

- 1. Yes No Is there an open enforcement case on the property with the Department of Building and Safety, Department of Housing or other similar local agency?
- 2. Yes No Is more than 40% of the front yard area covered in concrete, asphalt or other similar non-permeable paved surfaces? (photographic evidence required)
- 3. Yes No Is there an unpermitted over-height fence at the project site?

Site Planning

- 4. Yes No Does the project involve the removal or relocation of a primary entrance?
- 5. Yes No Does the project involve the relocation of a parking area to an area on the site that is not the rear yard?

Building Design

- 6. Yes No Does the project involve the enclosure of or alteration of a front porch?
- 7. Yes No Does the project involve the modification of window or door openings?
- 8. Yes No Does the project involve an increase in floor area that is more than 250 square feet? (the new use of attic space, garages or basements for floor area shall count as an increase in floor area for the purpose of CDO review)
- 9. Yes No If the project involves an addition that is less than 250 square feet, does the addition protrude from the existing roof line as viewed from the street, front façade or side façade?

Architectural Features

10.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If the project involves an addition that is less than 250 square feet, does the addition use building materials that are different to those existing on the structure? (Example: using stucco on a house with wood cladding)
11.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If the project involves an addition that is less than 250 square feet, do the new window and door openings change alignment at the top as well as proportions found elsewhere on the house?
12.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve a change in building material (such as wood cladding to stucco)?
13.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve a removal of existing fenestration (windows)?
14.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve the removal of decorative features such as corbels, brackets, railings, or other architectural features that are original to the house?

Landscaping

15.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve any increase in non-permeable paved surfaces in the front yard?
16.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve more than 50% of the rear yard being covered in non-permeable paved surfaces?
17.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Does the project involve a new chain link fence or fence that uses masonry?

The project does not necessitate a “Yes” answer to any of the above, therefore I find that the project substantially complies with the adopted Community Design Overlay Guidelines and Standards and is within the scope of Minor Project Review as defined by LAMC 13.08 D 2 and Section 2 of the Cypress Park and Glassell Park CDO. I further find that the project, and any applicable structure, site plan and landscaping are harmonious in scale and design with existing development and any cultural scenic or environmental resources adjacent to the site and vicinity.

Signature

Title

Date