



INSTRUCTIONS:

GENERAL PLAN AMENDMENT

INITIATION REQUEST FORM

RELATED CODE SECTION: Section 12.32 of the Los Angeles Municipal Code established the procedure for Land Use Legislative Actions to initiate consideration of a proposed General Plan Amendment.

PURPOSE: Under the City Charter, only the City may initiate an Amendment to the General Plan through action of the City Council, the City Planning Commission, or the Director of Planning. In order for the Director of Planning to initiate upon a request, this form must be completed in accordance with instructions form CP-7723.1, and be signed by the Director and included with a submittal of an application package when filed.

I hereby request that the Director of Planning initiate a General Plan Amendment.

From: _____ (Zone, Land Use)

To: _____ (Zone, Land Use)

on property located at: _____

within the: _____ District/Community Plan

Project Description: _____

By my signature below, I request the aforementioned General Plan Amendment and affirm my understanding that initiation of a plan amendment is within the absolute discretion of the Director of Planning and, if initiated, to ensure a comprehensive review of the request and to avoid discordant planned land use, the Director may initiate additional properties (“added areas”) within the immediate area for a similar General Plan Amendment and if so, that updated application materials will be required, including but not limited to, the radius maps and an expanded notification list.

(Signature) -Owner -Representative

Date

This Page For Staff/DCP Use Only

Planner in receipt of request:	Print Name	Initials
Materials Required:	<input type="checkbox"/> Cover Letter	<input type="checkbox"/> Exhibit Maps
Management Team Review:	<input type="checkbox"/> Date:	

Pursuant to the Los Angeles City Charter and the Municipal Code, I hereby:

- Approve the initiation of the plan amendment(s) as requested by the Owner/Representative, as described above.

- Approve the initiation of the plan amendment(s) as requested by the Owner/Representative, as described above, with the following limitations or additional direction:

- Also initiate additional properties (“added areas”) within the immediate area for a similar change of the plan:

From: _____ (Zone, Land Use)

To: _____ (Zone, Land Use)

on the property(ies) located at: _____

VINCENT P. BERTONI, AICP
Director of Planning

Signature

Date